

**FORMAT OF CERTIFICATE TO BE ISSUED BY THE DISTRICT EDUCATION OFFICER IN RESPECT OF SCHOOLS  
SEEKING AFFILIATION WITH THE CENTRAL BOARD OF SECONDARY EDUCATION**

(In accordance with school safety policy, 2016 issued by the NDMA, Manual on safety and security of children in schools developed by NCPDR and the national Building Code)

**PART-A**

(This part is to be filled-up by the school and to be produced before the district education officer along with all supporting documents and certificates in original)

**GENERAL INFORMATION**

1	Name of the School: (Name should be exactly as per NOC and recognition certificate)	G.C.PAUL MEMORIAL ACADEMY
2	Address of the School:	VILL – DHARANALA, P.O – KLAINAGAR T.E., DIST – SRIBHUMI, ASSAM, 788166
3	U-DISE Code allotted to the school:	18220414603
4	Name and address of the Trust/Society/Company (under section-8) running the school	G.C.PAUL MEMORIAL ACADEMY (TRUST) VILL – DHARANALA, P.O – KLAINAGAR T.E., DIST – SRIBHUMI, ASSAM, 788166
5	Is the Trust/Society/Company duly registered with the competent registering authority and the registration is valid as on date?	YES, Copy Enclosed <b>Annexure - I</b>
6	Proposed affiliation with CBSE for:	SECONDARY LEVEL
7	Location of school	Outside the town and outside the municipal area
8	Is the School already affiliated to any board for Class – X or XII examinations?	Yes Board of Secondary Education, Assam. Affiliated up to Class – X Copy Enclosed <b>Annexure - II</b>
9	Standard/level/class up to which the school is running:	From Class – I to X

**INFORMATION REGARDING NOC AND RECOGNITION CERTIFICATE**

10	Has the school obtained No Objection Certificate from the state Government for Affiliation with CBSE?	Yes, Copy Enclosed <b>Annexure - III</b>
11	Number of NOC and date of issue:	GIS/NOC/11/2009/Pt/322 Dated Kahilipara the 26 <sup>th</sup> March, 2019
12	Has the school obtained Recognition Certificate from the state Government from Class – 1 to 8 <sup>th</sup> ?	Yes
13	Number of Recognition Certificate from Class – 1 to 8 <sup>th</sup> and date of issue:	No of Recognition Certificate. 3 i) GIS/PP/7/2017/149 Dated Kahilipara the 18 <sup>th</sup> May, 2017 ii) GIS/Prov. Registration/30/2011/26 Dated Kahilipara the 2 <sup>nd</sup> January, 2018 iii) GIS/ Final Registration/74/2019/10 Dated Kahilipara the 3 <sup>rd</sup> December, 2019

*Rituparna Rudra Gupta*  
(Signature of Principal)

*ND*  
(Signature of D.E.O.)  
**Inspector of Schools**  
**D.C. Sribhumi**



**INFORMATION REGARDING LAND DETAILS AND OWNERSHIP**

14	Is the school situated on a single contiguous plot of land bounded on all sides by a Pucca Boundary Wall?	Yes, Copy Enclosed <b>Annexure - IV</b>
15	Are both the school and the Play Ground situated in a single compound bounded by a single continuous Boundary Wall on all sides?	Yes
16	Total area (in square meters) in respect of 14 and 15 above on which the school is situated:	Ownership - 4051 Sq.mtr Lease – 2408 Sq.mtr Total land = 6459 Sq.mtr Copy Enclosed <b>Annexure - V</b>
17	The land is in the possession of the school/Trust/Society/Company legally by way of:	Trust
18	Name of the Owner/Lessee of the land in respect of point-16 above:	G.C.PAUL MEMORIAL ACADEMY
19	In case the land is in the possession of the society/school by way of lease as per state government norms, the period of the lease:	A part of plot of land is owned by school through lease and following the state government rules. 25 Years w.e.f 11.01.2017
20	Is any public road, canal or thorough-fare, HT line etc. passing through the land in respect of point-16 above?	No

**INFORMATION REGARDING ESSENTIAL SAFETY REQUIREMENTS**

21	Has the school been inspected by the Government engineer and the school building been found structurally safe for running a school?	Yes, Copy Enclosed <b>Annexure - VI</b>
21 (a)	If yes the date of last inspection	26.05.2025
22	Has the school been inspected by the officer of Government Fire Department and the school building been declared safe for school from the point of view of fire safety?	Yes, Copy Enclosed <b>Annexure - VII</b>
22(a)	If yes the date of last inspection	04.03.2023
23	Has the school compound been checked by the public health department and the health and sanitary conditions been found to be satisfactory and the water has been found safe for drinking?	Yes, Copy Enclosed <b>Annexure - VIII</b>
23 (a)	If yes the date of last inspection	05.06.2025

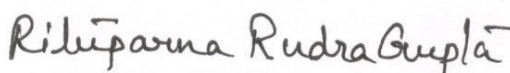
**INFORMATION REGARDING THE STAFF**

24	Does the school have well defined service rules and conditions for its employees as per prevalent norms of appropriate Government?	Yes
25	Is the school paying salary to the teachers and other employees as per the norms of the appropriate Government?	Yes
26	Is the salary to the teachers and other employees of the school being paid through the bank by mode of electronic clearing? (payment by cheque or cash to the individuals is not allowed)	Yes

  
Signature with Stamp  
(of School Manager)

**Manager**  
**G.C. Paul Memorial Academy**  
**Dharanala, Kallam T.E.**  
**Dist.-Sribhumi, Pin-788166**

(Signature of Principal)

  
Signature with Stamp  
(of School Principal)

**Principal**  
**G.C. Paul Memorial Academy**  
**Dharanala, Kallam T.E.**  
**Dist.-Sribhumi, Pin-788166**

(Signature of D.E.O)

**PART-B**

(This part is to be filled-up by the District Education Officer after verifying all supporting documents and certificates in original and visiting the school)

File No. 5-15/NOC/2025/391 Date of Issuance 16.06.2025

1	This is to certify that the information above, provided by the school has been verified on the basis of all supporting documents & certificates and visiting the school and the information has been found correct.	
2	Is the school recommended for affiliation? (Please ensure that the school fulfills land requirements also as per details given in Appendix-A along with point nos. 1-26)	The school fulfills land requirements also as per details given in Appendix-A along with point nos. 1-26
3	Recommended for Middle Class Syllabus/Secondary/Senior Secondary to CBSE?	Secondary to CBSE

(DISTRICT EDUCATION OFFICER)/EQUIVALENT OFFICER FROM EDUCATION ADMINISTRATION AT  
DISTRICT LEVEL  
Name of District: **Sribhumi**

(Neelam Jyoti Das, AES)

Inspector, Sribhumi  
Signature

Name and Stamp of Issuing D.E.O.



**PART-C**

**DISTRICT EDUCATION OFFICER SHALL PUT A TICK MARK AGAINST THE COLUMN UNDER WHICH THE SCHOOL IS FULFILLING THE LAND CRITERIA**

Name and Address of the School: <b>G.C.Paul Memorial Academy</b> Vill – Dharanala, P.O – Kalinagar T.E., Ramkrishna Nagar, Dist – Sribhumi (Karimganj) Sate – Assam, 788166		Total land area in lawful possession of school: 6459 Sq.mtr	
SN	LOCATION OF SCHOOL	LAND REQUIREMENT	PLEASE TICK THE CONCERNED COLUMN
1	Anywhere in India	Minimum 6000 Square Meters	
2	In Municipal limits of cities with a population exceeding 15 lakhs	Minimum 4000 Square Meters	
3	In hilly areas prescribed by the planning commission (NITI Aayog)	Minimum 4000 Square Meters	
4	In Municipal Limits of the State Capital Cities	Minimum 4000 Square Meters	
5	In the North Eastern states	Minimum 4000 Square Meters	✓
6	In the state of Jammu and Kashmir	Minimum 4000 Square Meters	
7	In Municipal limits of Ghaziabad. NOIDA. Faridabad and Gurugram cities	Minimum 4000 Square Meters	
8	In the Municipal limits of Panchkula and Mohali/SAS Nagar	Minimum 4000 Square Meters	
9	In the Municipal limits Class - X cities (Ahmedabad, Bengaluru, Hyderabad Pune). Or on the Hill Stations. (For Secondary Level)	Minimum 2000 Square Meters	
10	In the Municipal limits Class – X cities (Ahmedabad, Bengaluru, Hyderabad, Pune). Or on the Hill Stations. (For Senior Secondary Level)	Minimum 3000 Square Meters	
11	In the Municipal limits of Chennai, Delhi, Kolkata and Mumbai or the state of Arunachal Pradesh. Or the state of Sikkim or the Islands. (For Secondary Level)	Minimum 1600 Square Meters	
12	In the Municipal limits of Chennai, Delhi, Kolkata and Mumbai or the state of Arunachal Pradesh. Or the state of Sikkim or the Islands. (For Senior Secondary Level)	Minimum 2400 Square Meters	

(Neelam Jyoti Das, AES)

*Inspector of Schools*  
S.D.C. Sribhumi  
Signature

Name and Stamp of Issuing D.E.O.

(DISTRICT EDUCATION OFFICER)/EQUIVALENT OFFICER FROM EDUCATION ADMINISTRATION AT

DISTRICT LEVEL

Name of District: Sribhumi